

# Regular Meeting

<b>Agenda Item #</b>	8
<b>Meeting Date</b>	April 30, 2007
<b>Prepared By</b>	Daryl Braithwaite Public Works Director
<b>Approved By</b>	Barbara B. Matthews City Manager

<b>Discussion Item</b>	Single Reading Ordinance Authorizing Execution of a Contract for Playground Design for Jackson Boyd Park				
<b>Background</b>	<p>The City's FY07 planned Program Open Space funded projects included playground design for Jackson Boyd Park.</p> <p>The Department advertised a Request For Proposals for Playground Design in April. Two bids were received as follows:</p> <table> <tr> <td>G.E. Fielder &amp; Associates</td><td>\$18,250</td></tr> <tr> <td>Jordan Honeyman Landscape Architecture</td><td>\$25,000</td></tr> </table> <p>The Jackson Boyd Playground Renovation Project will be completed in two phases. Phase One will include the development of the renovation design and will be done in conjunction with a public process for soliciting community participation and input in the design itself. The Phase One program will include development of construction bid documents and cost estimates for the final project. Phase Two will include construction of the new playground and is proposed in FY08 as a Program Open Space project.</p>	G.E. Fielder & Associates	\$18,250	Jordan Honeyman Landscape Architecture	\$25,000
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Jordan Honeyman Landscape Architecture	\$25,000				
<b>Policy</b>	Chapter 7 of the City Code provides that the City Council shall, by ordinance duly enacted, approve all expenditures of \$10,000.00 or more provided, however, that ordinances approving such expenditures may be enacted upon a single reading without being read at two meetings of the City Council prior to adoption, if each such expenditure is specifically authorized in the budget ordinance for the current year or an ordinance revising it and the cost of the procurement is equal to or less than the budgeted amount.				
<b>Fiscal Impact</b>	Program Open Space projects provide 75% of the project cost through State Funds and require the local jurisdiction to contribute 25% of the project cost.				
<b>Attachments</b>	Draft Single Reading Ordinance				
<b>Recommendation</b>	Adopt the ordinance.				
<b>Special Consideration</b>					

Introduced by:

Single Reading Ordinance

ORDINANCE #2007-

**AWARD OF CONTRACT FOR PLAYGROUND DESIGN AT JACKSON BOYD PARK**

WHEREAS, The City Council approved the FY07 Program Open Space Annual Program to include funding for the design of a playground renovation at Jackson Boyd Park; AND

WHEREAS, In accordance with the City's procurement procedure, the City solicited bids for playground design; AND

WHEREAS, Two firms submitted bids for the service; AND

WHEREAS, G. E. Fielder and Associates has submitted the lowest bid; AND

WHEREAS, The Public Works Department has determined that the lowest bidder is both responsive and responsible; AND

WHEREAS, Funds are available to award a contract to the lowest bidder.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND THAT:

SECTION 1. The City Manager or her designee is authorized to enter into a contract with G.E. Fielder and Associates for design of the playground renovation at Jackson Boyd Park.

SECTION 2. Funds to cover this work shall be charged to Special Revenue budget 0010-7187.

SECTION 3. This Ordinance shall become effective upon adoption.

Adopted this \_\_\_\_\_ day of April, 2007 by roll-call vote as follows.

AYE:

NAY:

ABSTAIN:

ABSENT: